



Citizens Advice Bureau

Citizens Advice Bureaux give free, confidential, impartial and independent advice to help you solve problems. To find your nearest CAB go to www.citizensadvice.co.uk or find us in the phonebook.

Other factsheets in this series

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- Jargon Buster factsheet
- Payment Protection Insurance
- Bank charges

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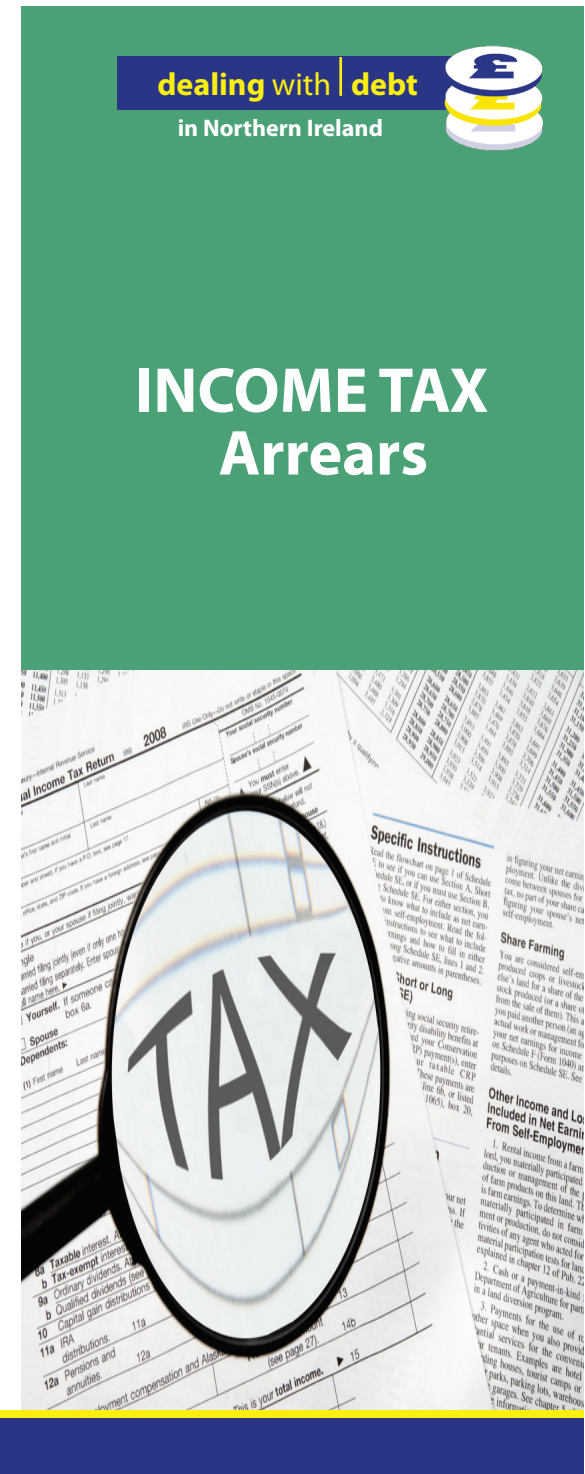
Income Tax:

If you have arrears of income tax, you should contact HM Revenue and Customs (HMRC) as soon as possible.

If you don't pay your income tax, or don't come to an arrangement with HMRC to pay off the arrears, the consequences could be very serious.



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Income Tax Arrears

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If you don't pay your income tax, or don't come to an arrangement with HMRC to pay off the arrears, the consequences could be very serious. **HMRC might:**

- apply to the magistrates' court if your arrears are £2000 or under. The court will send you a summons. This is an order to make you go to court for a hearing where they will usually order you to pay back the arrears and costs. If you pay before the hearing, no further action will be taken against you. However they do have the power to send you to prison for non-payment of the arrears but this isn't common unless you ignore the summons. The magistrates court can't be used if your arrears are more than one year overdue.
- come to your home to take away your belongings and sell them to raise money for the arrears. HMRC officers are not allowed to force their way into your home but if they can't get in without force, they may apply to the magistrates' court for a warrant which will allow them to break in. This would be very unusual.
- make a claim in the County Court against you. If you don't pay, this will make it difficult for you to get credit in the future and also they can then take further steps against you, so you could even end up losing your family home.
- if you've been in arrears for some time or owe £750 or more, issue a statutory demand. This is the first stage of making you bankrupt. If you're made bankrupt, you can lose your family home. If you get a statutory demand from HMRC, get help from an expert debt adviser straight away.

Check the figures

If you're told you have arrears of income tax, you should always check the figures. Because the tax system is so complicated, it's not unusual for tax demands to be wrong or out of date. **You should check:**

- if HMRC have made any mistakes in the amount of money they say you owe. If the arrears are the result of official error, HMRC will have to write off the arrears.
- if you can reduce the amount you owe by making a claim for tax allowances or reliefs. You can claim tax allowances and reliefs for up to six years after they were due. Sometimes, HMRC will put off taking action against you while you see whether you can claim for back-dated reliefs and allowances.

If you believe your income tax has been wrongly assessed or based on estimates, you should contact your accountant if you have one. Or get advice from one of the specialist organisations listed under Further help at the end of this fact sheet.

Income Tax Arrears

Dealing with HMRC

If you've checked your figures and accept that you do owe the money claimed, draw up a budget. This will show you how much money you have left after paying essential household expenses like housing costs and food. You will then be in a position to try and come to an arrangement with HMRC to pay off your arrears. **You should remember:**

- HMRC will nearly always refuse any offer you make to pay off only part of the debt. They will not usually write off a debt completely.
- if you have no money to pay off the debt, you could ask HMRC if they will let you put off payment for a while. They might let you do this if you're not working, living off benefits and have no savings or nothing of value to sell. If they agree and your circumstances change, for example, because you get a job, HMRC will then usually try to collect the arrears from your income.
- you could try asking HMRC if they'll let you stop paying interest on your tax arrears for a while. However, it's unusual for them to agree to this and the rate charged is fairly low anyway.
- you could ask to have time to pay off the arrears. HMRC must consider letting you do this if you ask to. However, they are only likely to accept if it would clear the debt within a fairly short period of time, usually within three to six months.
- if you're in poor health, you should point this out to HMRC as you may be treated more sympathetically.
- if this is the first time you've been in debt, you should point this out to HMRC. If you've been in trouble before, this may count against you.



HMRC Enquiry Centres

You can get free advice and help with tax matters from an HMRC Enquiry Centre. You can find your local Enquiry centre on the HMRC website at: www.hmrc.gov.uk/enq/index.htm.

